

A ministry of
Somerset Bible Baptist Church

Somerset Bible Baptist Christian Academy

42 Cedar Grove Lane Somerset, New Jersey 08873

New Student Enrollment Checklist

- Complete Registration Forms
- Fill out Emergency Form
- Sign Parent - School Agreement
- Fill out and sign the Transcript Form
- Have a Pastor fill out the Church Reference Form
- Sign the Website Consent Form
- Schedule to have student tested at SBBCA
- Send in Registration Fee

If we can be of any assistance or you have a question, please give us a call at (732) 805-9377.

Somerset Bible Baptist Christian Academy

42 Cedar Grove Lane Somerset, New Jersey 08873

Church Reference Form

Parent Name: _____ Applicant's Name _____ Grade _____

This student is seeking admission to Somerset Bible Baptist Christian Academy. The mission of Somerset Bible Baptist Christian Academy is to provide quality education, to practice academic excellence, and to promote Biblical leadership skills by teaching the mind and reaching the heart of each student. It is essential that the environment and training provided by the school be an extension of, and receive complete support from, the student's family.

The following information is to be completed by your Pastor.

CONCERNING THE PARENTS

Christian Commitment

- Exemplary
- Clearly evident and beyond question
- Gives no evidence of commitment

Church Relationship

- Members in good standing
- Not members, but supporters
- Not supportive

Church Attendance

- Faithful and regular- 3 services a week
- Occasional
- Infrequent
- Never

Parent Control

- Firm, constant control
- Adequate control
- At times lacking
- Lacking

Family Cohesiveness

- Strong, warm, loving ties
- Fairly cohesive
- Needs strengthening
- Very weak

Child's Response to Parents

- Exceptionally obedient and honoring
- Good obedience evidenced
- Acceptable
- Poor

Parent/Child Relationship

- Exceptionally open, warm, loving
- Usually open, warm, loving
- Frequently strained
- Poor

More questions on back

How long have you known this family? _____

Additional comments: _____

CONCERNING THE APPLICANT

Integrity

- Exceptionally upright
- Upright, no cause to question
- Weak or questionable
- Record of dishonesty

Spiritual Commitment

- Outstanding, much evidence
- Good, considerable evidence
- Occasionally weak or lacking
- Very weak or little evidence

Moral Reputation

- Outstanding
- Weak or questionable
- Specific events call into question

Influence on Peers

- Very good
- Positive
- Neutral
- Negative

Personal Qualities

- Outstanding person in all respects
- Considerable appeal, quite strong
- Generally good, no strengths/weaknesses
- Poor impression, unstable, very immature

Recommendation as a student

- Outstanding
- Excellent
- Good
- Fair
- Poor

Emotional Stability

- Exceptionally stable
- Well-balanced
- Usually well-balanced
- Excitable
- Apathetic/unresponsive

Recommendation as a person

- Outstanding
- Excellent
- Good
- Fair
- Poor

How long have you known this applicant? _____

Please give a brief response to each of the following items with respect to the applicant.

Politeness: _____

Honesty: _____

Respect for Adults: _____

Friendliness: _____

If your child was a student in our school, would you want the applicant to be his or her classmate and friend? Yes/No
Please explain: _____

Name: _____ Title: _____

Name and address of church: _____

Church Phone: _____ Date: _____

The time and effort you have given to filling out this form is appreciated. Do not return this form to the family.

Please return the completed form to:

**Somerset Bible Baptist Christian Academy
42 Cedar Grove Lane, Somerset, NJ 08873
(732) 805-9377 * FAX (732) 563-2745**

SOMERSET BIBLE BAPTIST CHRISTIAN ACADEMY
*42 Cedar Grove Lane * Somerset, NJ 08873*
(732) 805-9377

2011-2012 EMERGENCY MEDICAL FORM

1. Student's Name _____ Home Phone#: () _____
2. Date of Birth _____ Social Security # _____
3. Address _____
4. Please list any allergies your child has had: _____
5. Please list any diseases your child has had: _____
6. Please check if your child is subject to: Asthma _____ Earache _____ Hay Fever _____ Bronchitis _____
Other _____ Please specify: _____
7. Please list any medications your child takes regularly: _____
8. In case of an emergency requiring medical care outside of the school, please indicate the sequence in which you would like us to contact you.
____ Contact father: Phone# _____
____ Contact mother: Phone# _____
____ Contact personal physician: Name _____ Phone #: () _____
____ Take child to nearest hospital
____ Take child to _____ Hospital. City: _____
____ Other procedure: _____

In case of surgical emergency, I understand that every effort will be made to contact the parent(s) or the guardian(s) of the student. In the event that I cannot be reached, I hereby give permission to the physician selected by the Somerset Bible Baptist Christian Academy Administrator to hospitalize, secure proper treatment, and order injection, anesthesia or surgery for my child. I also affirm that the medical information stated in this form is complete and accurate.

Parent's Signatures:

Father

Mother

Date: _____

THE PARENT-SCHOOL AGREEMENT 2011-2012

IN ORDER TO SOLEMNIFY the desire of the undersigned parties to glorify the Lord with their obedience to Him and to promote a clear understanding of the duties and responsibilities of each party, the undersigned parties adopt the following agreement:

I, _____, for and in consideration of my child, _____, being admitted as a student at Somerset Bible Baptist Christian Academy, do hereby accept such admission and the duties and responsibilities entailed therein and agree to be bound by the terms of this agreement:

1. I subscribe without reservation to the Articles of Faith and the Standards of Conduct of Somerset Bible Baptist Christian Academy/Church and agree that my family will abide by these doctrines in all aspects of our lives, both at and away from school ministries and functions. I am a member of _____ church, faithfully attending all public services and taking an active part in the total church program. I agree to be loyal to the pastor and the church programs in word and in deed. I agree to fulfill all duties and responsibilities of membership in the _____ church.
2. I understand and agree that the church and the school ministry of Somerset Bible Baptist Church are inseparable and that my child may be expelled from the school if either of us is out of fellowship with the church, as determined in the sole discretion of the pastor and the church leadership.
3. I have read and understand the Student Handbook and I agree with it completely. I agree that my child and I must abide by all the policies, rules and regulations of the school, including those listed in the Student Handbook, and I agree to support Somerset Bible Baptist Christian Academy with my conduct and my prayers.
4. I understand and agree that the education of my child will be guided by the instructors and other school officials. I agree that my purpose in obtaining a Christian education for my child will be achieved by following the curriculum set by the instructors. To that end, I agree that I will require my child to perform all duties and responsibilities entrusted to him by the instructors and school officials and will never attempt to undermine their authority. I understand and agree that during my child enrollment the courses offered and the instructors teaching them may change from time to time in the discretion of the school leadership.
5. I understand and agree that my child has no right to publish and distribute a student newsletter or any other publication. I understand and agree that Somerset Bible Baptist Christian Academy/Church, has the right, in its sole discretion, to control what is published, circulated, or otherwise distributed at its school to its students or staff, and I will ensure that my child understands this provision.
6. I understand and agree that attending Somerset Bible Baptist Christian Academy is a privilege and the school reserves the right to suspend or expel my child from the school in accordance with its official policies as determined by the school. Notwithstanding anything to the contrary contained herein, this Agreement does not bind either part to any specific period of enrollment. Either party may terminate this Agreement without cause upon seven (7) days written notice. I understand that no rights or presumptions of continued enrollment are conferred or implied by this Agreement or by a number of consecutive Agreements. I further agree that no right to notice of renewal or non-renewal of the Agreement is conferred or implied.
7. I agree to pay all tuition and fees in a timely manner as set forth in Somerset Bible Baptist Christian Academy's Financial Information Statement. I understand that monthly tuition payments are due on the dates set forth by the Academy's Financial Institution. I further understand that if I fail to make a timely payment, my child may be withdrawn from school and I may be subject to late-payment fees and other costs, including any necessary costs of collection in accordance with school policy.
8. As Somerset Bible Baptist Christian Academy/Church is a Christian ministry organization, both parties agree that they would never make demands, threaten to sue, or actually litigate any matter whatsoever relating to or resulting from this Agreement. I understand that making demands, threatening to sue or actually litigating a matter against Somerset Bible Baptist Christian Academy/Church clearly violates Biblical teaching and practice and shall constitute sufficient grounds for immediate withdrawal of all my children from enrollment at Somerset Bible Baptist Christian Academy/Church. I understand that retaining or instructing an attorney to contact the ministry with regard to a potential claim or dispute will be interpreted as a threat to sue. Accordingly, the parties agree to resolve all potential claims, disputes or causes of action through binding arbitration using the procedures outlined in the attached procedures.

a. I agree to follow the Biblical pattern of Matthew 18:15-17 and Galatians 6:1 and always give a good report. All differences are to be resolved by utilizing Biblical principles – always presenting a united front.

b. The parties agree that the methods outlined in this section (8) shall be the sole remedies for any and all controversies or claims arising out of the enrollment relationship or this Agreement and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision.

c. I acknowledge that I have read and understand the Procedures for Arbitration adopted by Somerset Bible Baptist Christian Academy/Church and agree to abide by the procedures outlined therein.

d. I agree to do everything in my power to avoid involving Somerset Bible Baptist Christian Academy/Church in any legal proceedings which may take place or legal requests for documents or testimony of school officials concerning the custody and/or education and upbringing of my child. I understand that if, in spite of my and my attorney's best efforts, any school official is legally compelled to provide testimony or documentation beyond a copy of my child's standard academic records, that my child may be immediately disenrolled from Somerset Bible Baptist Christian Academy/Church and that my account may be charged for any and all expenses incurred in complying with such legal process.

9. The parties agree that there are no other agreements or understandings between them relating to the subject matter of this Agreement. This Agreement supersedes all prior agreements, oral or written, between the parties and is intended as a complete and exclusive statement of the agreement of the parties. Neither this Agreement nor its execution have been induced by any reliance, representations, stipulations, warranties, agreements or understandings of any kind other than those expressed herein. If any provision of this agreement is found to be void or voidable, it shall not affect the validity of any other provision. Both parties shall remain bound by all other provisions.

10. I certify that I will explain this agreement and its meaning to my child. I will assist the school in every way necessary to ensure that my child abides by all the terms of this agreement.

11. I understand that this Agreement shall not take effect until fully executed by all parties.

IN WITNESS WHEREOF, the parties have executed the Agreement on the ____ day of _____, 200__.

BY _____
Mother

BY _____
Father

I understand this agreement and its content and agree to abide by its terms and all rules which apply to students.

BY _____
Student (7th Grade and Above)

ACCEPTED AND APPROVED

BY _____
Principal/School Administrator

SOMERSET BIBLE BAPTIST CHRISTIAN ACADEMY
STUDENT REGISTRATION FORM 2011-2012
(Please print in ink)

STUDENT'S Last Name: _____ Today's Date: _____
First Name: _____ Middle Name: _____ SSN: _____
Age: _____ DOB: _____ Sex: _____ Race: _____ Entering Grade: _____
Street: _____ Home Phone: _____
City: _____ State: _____ Zip: _____

FAMILY INFORMATION

Father's Full Name: _____ Lives with Student: Yes/No
Father's Employer: _____ Business Phone: _____
Mother's Full Name: _____ Lives with Student: Yes/No
Mother's Employer: _____ Business Phone: _____
Marital Status: Married _____ Divorced _____ Widowed _____ Separated _____
If parents are separated, who is the legal guardian? _____
Address: _____ City: _____ State: _____ Zip: _____
Home Telephone: _____ Cell Phone: _____

EMERGENCY CONTACTS (not living with you)

Contact #1: _____ Rel. to Student: _____
Daytime Phone: _____ Cell Phone: _____
Contact #2: _____ Rel. to Student: _____
Daytime Phone: _____ Cell Phone: _____
Father's Cell Phone: _____ Mother's Cell Phone: _____

MEDICAL INFORMATION

Family Physician: _____ Phone: _____
Does your child have any serious illnesses or handicaps? _____
Please Explain: _____

RELIGIOUS INFORMATION

Church Attending: _____ Phone: _____
Address: _____ City: _____
State: _____ Zip: _____ Pastor: _____
Father Christian? Yes/No Mother Christian? Yes/No

SCHOLASTIC INFORMATION

School Last Attended: _____ Last Grade Attended: _____
Address: _____ City: _____
State: _____ Zip: _____ Phone: _____
Has your child ever been expelled, dismissed, suspended, or refused admission to another school? Yes/No Please Explain: _____
Has your child ever had disciplinary difficulties? Yes/No

Please explain: _____

Has your child ever been in trouble with the law, arrested, etc? Yes/No

Please explain: _____

Has your child ever used tobacco or drugs of any kind? Yes/No

Please explain: _____

Please indicate the academic level of your child's previous work:

Excellent _____ Good _____ Average _____ Poor _____
(All A's) (A-B) (B-C) (D-F)

Has your child ever failed in school? Yes/No Stayed Back? Yes/No

Please explain: _____

GENERAL INFORMATION

How did you hear about our school? _____

Reason for selecting SBBCA: _____

List any school-age children in your family not applying.

Name: _____ Age: _____

Name: _____ Age: _____

Reason they are not applying: _____

This application must be filled out completely on both sides before it can be processed.
The Registration Fee is due with this application.

FOR OFFICE USE ONLY:

Interview Date: _____ Amt. Rec'd.: _____ Parent/Billing ID# _____

Interviewer: _____ Reg. Fee: _____ School Year: _____

Enrollment Date: _____ Starting Date: _____

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Somerset Bible Baptist Christian Academy

42 Cedar Grove Lane * Somerset, New Jersey 08873

Date: _____

To Whom It May Concern:

_____ has enrolled at Somerset Bible Baptist Christian Academy. Please forward a complete transcript, health and immunization records, attendance records, standardized test scores, and any other information which might be of help to us.

The parents have indicated their approval for these records to be released to our school by their signature below.

Thank you for your prompt response.

Sincerely,



Bryan E. Miller, Pastor
Administrator

Please release my child's records to:

Somerset Bible Baptist Christian Academy
42 Cedar Grove Lane
Somerset, NJ 08873

Print Name: _____

Signature: _____ Date: _____

Please provide previous school information.

Name of School: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Parent, please return this form to SBBCA to be forwarded to the previous school.

Somerset Bible Baptist Christian Academy
Parental/Guardian District and School Website Consent Form

We are in the beginning stages of creating a web site for our school. This will create a wonderful opportunity for both parents and school. We will gain another venue from which to gain students, and you will have a place to find constant updates about activities and appropriate forms to fill out for field trips and so on. In order to create this site, we would like to use various photos from the school yearbook and possibly publish our honor roll for each marking period.

We are sending you this parental consent form to both inform you and to request permission for your child's photo/image and personally identifiable information to be published on the web site.

As you are aware, there are potential dangers associated with the posting of personally identifiable information on a web site, since global access to the internet does not allow us to control who may access such information. However, we as a school want to celebrate your child and his/her work. Consequently, the law requires that we ask for your permission to use information about your child.

Pursuant to law, we will not release any personally identifiable information without prior written consent from you as parent or guardian. Personally identifiable information includes student names, photo or image, residential addresses, e-mail address, phone numbers and locations and times of class activities in and out of school. However, at most we would only be using the student's photo/image and name.

Check one of the following choices:

- I/We GRANT permission for this student's photo/image and name to be published on the school's public internet site.
- I/We DO NOT GRANT permission for photo/image that includes this student to be published on the school's public internet site.

Student's Name: (please print) _____

Student's Grade: _____

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Relation to Student: _____

Date: _____